



Nine Mile Ride
School

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*Learning for life - together we discover, nurture, achieve and shine.
Respect, Resourcefulness, Resilience, Reflectiveness*

18 April 2018

Dear Parents and Carers

Year 1 - Education Visit to Windsor Castle

On Thursday 24th May 2018, we will be visiting Windsor Castle to support our topic on Dungeons and Dragons.

The coach will depart at 9.00a.m. and return to school by 3p.m.

Children are to wear school uniform and a waterproof jacket. They will need to bring a packed lunch and drink (no glass bottles or fizzy drinks please) in a labelled disposable bag, so no tuck boxes or lunch bags either please. Alternatively, you can order a Caterlink packed lunch, see attached form for details.

To help cover the cost of the trip, we ask that parents make a voluntary donation of £18.50. This funds entry to Windsor Castle, an educational workshop and coach travel. The children will not require any spending money for this visit. We must advise that if insufficient funds are raised we may be unable to run this visit.

Payment Procedure: Please use the online payment system to pay for this particular trip/activity. In order to do this, please go to www.scopay.com/nmrschool. However, if you prefer, you can also pay by cash or cheque (made payable to Nine Mile Ride School).

Parent Volunteers: Finally, we would be grateful for the assistance of a small number of parent helpers on this trip. Please indicate on the attached reply slip if you are available to help and also if you hold a valid DBS certificate. Parent volunteers will travel to Windsor Castle on the coach.

Please complete the attached forms: Parent consent/volunteer, EV2 and if required, the Caterlink packed lunch order form and return them to the school office by Thursday 3 May 2018 at the latest as they are required to enable your child to participate in this trip.

If you have any questions regarding the trip, please do not hesitate to contact your child's class teacher.

Yours sincerely

The Year 1 Team

Nine Mile Ride Primary School is an academy and part of The Circle Trust, a charitable company limited by guarantee registered in England and Wales, company number 11031096, registered at The Circle Trust, London Road, Wokingham, Berkshire, RG40 1SS. Tel: 0118 332 0011
www.thecircletrust.co.uk



Nine Mile Ride Primary School
Year 1 educational visit to Windsor Castle on Thursday 24 May 2018

Child's Name **Class:.....**

I give permission for my child to join Year 1 on their educational visit to Windsor Castle on Thursday 24 May 2018.

I agree to inform my child that whilst on the school visit, instructions given by accompanying adults must be obeyed in the interests of safety. I give permission for my child to receive emergency medical treatment if necessary.

Please be aware that children taking part in offsite events e.g. sporting competitions/ school trips may be photographed by other parents/third parties and unfortunately, this is out of our control.

I understand that my child must have a packed lunch on the day of the visit which I will provide or I will order a Caterlink packed lunch by 3 May 2018.

Parent volunteers

**I am able to help on the visit Yes / No

**I have been DBS checked No
Yes - NMR / Other organisation - please give details below.

Payment - £18.50 per child

Please tick method of payment

[] I have paid £ _____ by Credit/Debit Card using the online payment system.

[] I enclose a cheque made payable to "Nine Mile Ride School" for £ _____.

[] I enclose £_____ in cash.

SignatureParent/Guardian Date

Please complete the above form, EV2 emergency information form and if required the Caterlink packed lunch order form attached and return to the school office by

Deadline: Thursday 3 May 2018 at the latest.

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Attached to this form is information regarding an activity. If you wish your child to join in the activity, complete and sign the form and return as indicated in the information.

School: Nine Mile Ride Primary School		Class or tutor group
Pupil's name		Date of Birth:
Home address:		
Home telephone no. (incl STD code)	Other numbers (work or mobile)	
How could you be most easily contacted in an emergency?		
Is your child receiving medical treatment at present? If so please give details:		
Please give details of any medical conditions that might affect your child's performance or safety on this activity (please advise of any infectious illness in the 4 weeks prior to departure):		
Please give your family doctor's name and address:		
Please add any further information on a separate sheet as necessary.		

Statement

I acknowledge receipt of the information regarding the proposed activity

To Windsor Castle, Windsor, Berkshire

on Thursday 24 May 2018

And consent to my child, named above, participating.

I agree to staff giving permission for any emergency treatment that the medical authorities deem necessary. I undertake to inform the school of any changes in my child's fitness prior to departure. I have ensured, as far as I reasonably can, that my child understands that it is important to safety that any rules and instructions given by the staff in charge are obeyed.

Signed: **Date:**

Please indicate relationship to child:

.....

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CATERLINK ORDER FORM for a Packed Lunch

Year 1 Windsor Castle Educational Trip

on Thursday 24 May 2018

This offer is available to all pupils in Key Stage One who are entitled to either a free school meal or Universal Infant Free School Meal.



Caterlink are pleased to offer a cold packed lunch for school trips.

This offer is a healthy balanced option and each bag contains a wholemeal sandwich with a choice of TWO fillings (30g Cheddar Cheese, or 60g Tuna Mayonnaise), crudités 3 pieces of baton carrots/ 3 pieces of baton cucumber/ pieces of seasonal fruit or whole fruit (apples, oranges) and a homemade biscuit.

N.B Drink NOT included – Parents must provide their child with a disposable non fizzy drink.

All packed lunches for school trips are freshly made and need to be ordered in advance by completed this form. If you would like to take up this offer, please circle the relevant sandwich filling choice listed below and return to the school office by **Thursday 3 May.** Any orders received after this date will not be accepted.

Name of child:..... Class:.....

Sandwich Filling (please circle one)

Cheese

OR

Tuna Mayonnaise

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