



This risk assessment is being put in place to try and reduce the risk of students or staff passing on and catching the Covid19 virus.

Assessment carried out by:	Headteacher
Workplace:	Nine Mile Ride Primary
Employer:	The Circle Trust
Date of assessment review:	04/10/21 v 9 (no changes needed) 01/08/21 v 8 (based upon the updated <a href="#">Contingency Framework-August 2021</a> ) 06/05/2021 v7-23/04/2021v6-25/02/2021 v5- 4/01/2021 v4 -1/12/2020v3 -11/11/2020v2 -30/09/2020v1) <i>(V7 makes changes to visitor procedures and an addition of after-school club requirements added</i> <i>V4-Previous mitigations are all still valid and appropriate, even when not open of all children. Additions have been made in purple and are based upon the Contingency Framework for opening and the <a href="#">Executive Summary from SAGE</a>)</i> The rigour of application to this risk assessment is key.
Date of next review:	December 2021

RISK likelihood X HAZARD severity = Risk Rating Assessment

	1	2	3	4	5
Risk/Likelihood	Improbable	Unlikely	Moderate risk	Likely	Almost certain

What are the hazards?	Who might be harmed and how?	What is already in place?	Current Risk	What further actions need to take place?	Net Risk	Who needs to carry out the action?	By when
<b>Hierarchy of Measures</b>							
Prioritising education	The overarching objective is to maximise the number of students in face-to face education and minimise any disruption, in a way that best manages the COVID-19 risk. The impacts of having missed face-to-face education during the pandemic are severe for children, young people and adults.	In all cases, any benefits in managing transmission should be weighed against any educational drawbacks. Decision-makers at NMR will endeavour to keep any measures to the minimum number of groups possible, and for the shortest amount of time possible. Decision-makers at NMR will keep all measures under regular review and lift them as soon as the evidence supports doing so. Measures affecting the education at NMR will not be considered in isolation, but as part of a broader package of measures. Attendance restrictions will only ever be considered as a last resort Local authorities, Directors of Public Health (DsPH) and health protection team (HPT)s. They play an important role in providing	3	NMR has an Outbreak Management Plan ( <a href="#">click here to access</a> ) which describes what to do if students or staff test positive for COVID-19 and how the school would operate if advised to reintroduce any measures described in this document to help break chains of transmission. <b>The definition of an outbreak is:</b> <ul style="list-style-type: none"> <li>5 students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period</li> </ul> or <ul style="list-style-type: none"> <li>10% of students or staff who are likely to have mixed closely for COVID-19 within a 10-day period</li> </ul> Actions to consider when the above threshold is reached will review and reinforce the testing, hygiene and ventilation measures already in place.	2	Headteacher	Ongoing

		<p>support and advice to education and childcare settings.</p> <p>NMR will seek additional public health advice if they are concerned about transmission in the setting, either by phoning the DfE helpline (0800 046 8687, option 1) or in line with other local arrangements. (Phase 4 OMP)</p> <p><b>Wokingham LA</b> will be notified via the <a href="mailto:ChildrensCV19Support@wokingham.gov.uk">ChildrensCV19Support@wokingham.gov.uk</a> mailbox of any positive cases of Covid-19 in school or covid-related absences as well as information based on the updated thresholds outlined in the Contingency Framework, if 5 pupils or staff, or 10% of students or staff who are likely to have mixed closely for COVID-19 within a 10-day period.</p>		<p>All settings should seek public health advice if a pupil, student, child or staff member is admitted to hospital with COVID-19. They can do this by phoning the DfE helpline (0800 046 8687, option 1), or in line with other local arrangements. Hospitalisation could indicate increased severity of illness or a new variant of concern. Settings may be offered public health support in managing risk assessments and communicating with staff and parents.</p>			
Transmission of Covid 19 to students or staff	<p>NMR will continue to operate as normally as possible during the COVID-19 pandemic. Measures affecting education and childcare may be necessary in some circumstances, for example:</p> <ul style="list-style-type: none"> <li>to help manage a COVID-19 outbreak within a setting</li> <li>as part of a package of measures responding to a Variant of Concern (VoC) or to extremely high prevalence of COVID-19 in the community</li> </ul>	<p>NMR follows Public Health England and DfE <a href="#">here</a></p>  <p>Contingency framework: education and childcare settings</p> <p>August 2021</p> <p>Which means the implementation of a system of controls which include:</p> <ol style="list-style-type: none"> <li>minimising contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school</li> <li>cleaning hands thoroughly more often than usual</li> <li>Promoting 'catch it, kill it, bin it'</li> <li>Improving ventilation</li> </ol>	3	<p>For this control measure:</p> <ul style="list-style-type: none"> <li>All actions are ongoing and will only be adapted as a result of if/when there were to be an in school significant outbreak</li> <li>Information is communicated to all stakeholders</li> </ul> <p>The Covid Simple Rules are:</p> <ul style="list-style-type: none"> <li>Never come into school if you are ill with COVID symptoms</li> <li>Wash hands regularly</li> </ul> <p>Use a tissue to catch sneezes and coughs and bin it</p> <p><b>Communication</b></p> <p><b>Parents</b></p> <ul style="list-style-type: none"> <li>Via letter</li> </ul> <p><b>Students</b></p> <ul style="list-style-type: none"> <li>Via assembly/lessons</li> </ul> <p><b>Staff</b></p> <ul style="list-style-type: none"> <li>Via INSET day</li> </ul>	2	Headteacher	Ongoing

	<p>Students or staff are contaminated by an infected person because a member of staff or student attends the school site whilst ill with a fever, cough or inability to taste or smell</p>	<p>Clear emphasis on the importance that no one (staff or student) arrives at school if at all ill with Covid symptoms of:</p> <ul style="list-style-type: none"> <li>- Fever</li> <li>- Persistent cough</li> <li>- Anosmia</li> </ul>	3	<p><b>Parents</b>-informed via newsletter <b>Staff</b> understand the requirement to report illness to the Headteacher immediately, self-isolate and without delay order test and inform Headteacher regarding the test</p>	2	Headteacher	Ongoing
	<p>Students or staff are contaminated by an infected person does not follow NHS Test and Trace protocols correctly</p>	<p>NHS Test &amp; Trace</p> <ul style="list-style-type: none"> <li>• provides <a href="#">free testing</a> for anyone who has symptoms of COVID-19 to find out if they have the virus</li> <li>• gets in touch with anyone who has had a positive test result to collect information about close contacts</li> <li>• alerts those contacts, advises them to take a PCR test and instructs them to self-isolate, and from 16 August will also check which contacts are exempt from self-isolation</li> </ul> <p>Staff and students will self-isolate immediately if they show any symptoms of COVID-19 and book a PCR test as soon as possible, even if they are fully vaccinated.</p> <p>If staff or students are notified by NHS Test and Trace of a positive COVID-19 test result, they complete their full self-isolation period. The self-isolation period starts immediately from when symptoms started, or from when a PCR test or assisted lateral flow test was taken and the next 10 full days.</p> <p>Staff and students do not need to self-isolate if they have been in close contact so long as they are:</p> <ul style="list-style-type: none"> <li>• Fully vaccinated (after 14 days)</li> <li>• Below the age of 18</li> </ul>	3	<p>Shielding is currently paused by national government; however, in the event of a major outbreak or VoC that poses a significant risk to individuals on the shielded patient list (SPL), NMR will follow all government guidance. Shielding would be in addition to other measures in place and separate risk assessments will be available for those members of staff classed as ECV</p>	2	Headteacher	Ongoing

	<ul style="list-style-type: none"> <li>• Or not able to be vaccinated for medical reasons</li> </ul> <p>Close contacts who are exempt from self-isolation requirement are advised to take a PCR test, <b>but will not be required to self-isolate while they wait for the result.</b> They will also be advised to consider the following precautions until 10 days after their most recent contact with the positive case:</p> <ul style="list-style-type: none"> <li>• limiting close contact with people outside their household, especially in enclosed spaces</li> <li>• wearing a face covering in enclosed spaces and where they are unable to maintain social distancing</li> <li>• limiting contact with anyone who is clinically extremely vulnerable</li> <li>• taking part in regular lateral flow testing</li> </ul>					
Students or staff are contaminated by an infected person because there is poor personal hygiene e.g. staff or students do not wash their hands regularly nor sufficiently	<p>Handwashing remains the most significant method of reducing the transmission of the virus. This message will be reiterated regularly to ensure full adherence to this expectation</p> <p>All toilets fully stocked with soap and hand drying and regularly checked by site controller</p> <p>Students and staff regularly reminded of importance and clear routine of anti-bac hands on arrival to the school site and at regular intervals throughout the day</p>	3	Hand gel placed in every classroom to allow for regular cleaning. This hand cleansing will be supervised by staff and used to reinforce the importance of the same routine during the day.	2	Headteacher	Ongoing
Students or staff are contaminated by an infected person because there is poor respiratory hygiene	<p>Tissues to be used to catch any cough or sneeze and binned</p> <p>All children will be taught to catch sneezes and coughs in their elbow area if they cannot get to a tissue in time</p>	3	<p>Boxes of tissues and bins available in every classroom</p> <p>Cleaning contractors train staff for proper and safe disposal of refuse</p> <p>Yellow waste bags are available in anti-bac caddies in each class</p>	2	Headteacher SBM	Ongoing

	<p>Students or staff are contaminated by an infected person because social distancing in a classroom is not sufficiently ventilated</p>	<p>Ventilation of rooms is in accordance to updated <a href="#">guidance from the HSE</a> The Workplace (Health, Safety and Welfare) Regulations 1992, requires that, during working hours, unless severe physical effort forms a greater part of the work activity, a normal temperature of <b>at least 16° C (60°F)</b> is required and this applies to non-teaching areas as well as classrooms. Heating should be used as necessary to ensure comfort levels are maintained particularly in occupied space. Thermometers are kept in key areas (FS/office) so a common picture of temperatures across rooms can be regularly checked to ensure a 'reasonable level' can be maintained. Further advice on this can be found in Health and Safety Executive guidance on <a href="#">air conditioning and ventilation during the coronavirus outbreak</a> and <a href="#">CIBSE Ventilation Guidance</a> .</p>	3	<p>Adequate number of windows should be open in each room and communal areas to improve ventilation. Opening internal doors can also assist with creating a throughput of air, if necessary external opening doors will also be used (as long as they are not fire doors and where this is safe to do so)</p> <p>To balance the need for increased ventilation while maintaining a comfortable temperature, the following measures should be considered:</p> <ul style="list-style-type: none"> <li>• Increase the ventilation whilst spaces are unoccupied (e.g. between classes, during break and lunch, when a room is unused).</li> </ul>	2	Headteacher SBM	Ongoing
	<p>Staff are contaminated by an a-symptomatic infected person</p>	<p>Staff will continue to test themselves using LFD twice a week at home until the end of September, when this will be reviewed. (Sunday/Wednesday evening)</p>	3	<p>Those who test positive should isolate, take a confirmatory polymerase chain reaction (PCR) test, and continue to isolate if the result is positive.</p> <p>Under-18s, irrespective of their vaccination status, and double vaccinated adults will not need to self-isolate if they are a close contact of a positive case. They will be strongly advised to take a PCR test and, if positive, will need to isolate.</p>	2	Headteacher Business Manager	September 2021

Students or staff are contaminated by an infected person because there is insufficient social distancing whilst travelling around the site	<p><b>If/when there is at in school outbreak</b></p> <p>Staff mask wearing reinstated in all communal areas and on entry to school</p> <p>It is vital that face coverings are worn correctly and that clear instructions are provided to staff, children and young people on <a href="#">how to put on, remove, store and dispose of face coverings</a> in all of the circumstances above, to avoid inadvertently increasing the risks of transmission.</p> <p>Staff do not need to wear face coverings when outside</p> <p>System of control include: Corridor movement is minimised for all students. External doors used for entry/exit of the building</p>	3	<p>Headteacher to inform all stakeholders without delay via writing at the decision to increase Covid secure protocols due to an outbreak as defined earlier in this risk assessment</p> <p>Face coverings should be worn by staff when:</p> <ul style="list-style-type: none"> <li>• <b>Arriving to school</b>, face coverings should be worn on entry to the school site</li> <li>• <b>In corridors and/or inside communal areas</b> this includes queuing for and purchasing food whether this be the restaurant or street kitchen or hall</li> </ul>	2	Headteacher	At time of an outbreak
Students or staff are contaminated by an infected person because there are gatherings of large numbers of people who do not ordinarily mix	<p><b>If/when there is at in school outbreak</b></p> <p>Limit or cancel:</p> <ul style="list-style-type: none"> <li>• school trips</li> <li>• visitors</li> <li>• transition or taster days</li> <li>• parental attendance in settings</li> <li>• live performances in settings</li> </ul>	3	<p>Headteacher to inform all stakeholders without delay via writing at the decision to increase Covid secure protocols due to an outbreak as defined earlier in this risk assessment</p>	2	Headteacher	At time of an outbreak
Students or staff are contaminated by an infected person because close contact with others	<p><b>If/when there is at in school outbreak</b></p> <p>Social distancing will be reinstated</p>	3	<p>Headteacher to inform all stakeholders without delay via writing at the decision to increase Covid secure protocols due to an outbreak as defined earlier in this risk assessment</p> <p>Keep 2m distance from others</p> <p>Covid secure Classroom protocols set out and include:</p> <p>Desks are set out to reinforce social distancing</p> <p>Teaching activities are designed to require minimal movement or to utilise outside space where possible</p> <p>Teachers to devise lessons to strictly adhere to the Covid Secure Classroom protocol</p>	2	Headteacher	At time of an outbreak
Students or staff are contaminated by an infected person because there is greater exposure to others	<p><b>If/when there is at in school outbreak</b></p> <p>All visitors understand that they are not at liberty to be on the school site unless specifically invited to be so</p>	3	<p>Headteacher to inform all stakeholders without delay via writing at the decision to increase Covid secure protocols due to an outbreak as defined earlier in this risk assessment</p> <p>Visitors only allowed entry to the school by specific permission of the Headteacher</p>	2	Headteacher	At time of an outbreak

	Students or staff are contaminated by someone who becomes symptomatic (fever, cough, no taste/smell) whilst on site during the school day	<b>If/when there is an in-school outbreak (Phase 4)</b> Isolation room (DHT office) set aside and cleaned as appropriate	3	Staff instructed to send symptomatic student to the DHT office to isolate and immediate alert to reception and then Headteacher and/or DHT and SBM	2	Headteacher DHT/SBM	Ongoing
	Students or Staff contract Covid 19 by touching contaminated surfaces e.g., doors and handles.	<b>If/when there is an in-school outbreak</b> Evening cleaning by contractors to include enhanced cleaning	3	Cleaning schedule to be followed as per government guidelines <a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19decontamination-in-nonhealthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</a> <ul style="list-style-type: none"> <li>• Soft furnishings and equipment which is hard to clean is removed from the classroom</li> <li>• Bins emptied at regular times</li> <li>• Waste disposed of as per DfE guidelines <a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-nonhealthcare-settings</a></li> </ul>	2	Headteacher SBM Cleaning Contractors	Ongoing